



# BUCHANAN High School

A NATIONAL BLUE RIBBON, CALIFORNIA GOLD RIBBON  
and STATE DISTINGUISHED SCHOOL

located on the Dr. Floyd B. Buchanan Educational Center

Joe Aiello, *Principal*

Kia Yang, *Deputy Principal*

To Future employer,

I am writing this reference at the request of Cade Duncan, who is applying for a position at your company.

I have known Cade for a year in my capacity as a teacher at Buchanan High School. Cade took Spanish 2 from me and earned a superior grade in that classes. Based on Cade's grade, attendance, and class participation, I'd rate Cade's academic performance in my class as superior.

Cade has a number of strengths to offer an employer. Cade is always interested in supporting others. For example, when working in groups or with projects, he was always taking a leadership role. If he finished his work, he would actively help others. Punctuality and initiative are characteristics that come to mind when talking about Cade. I know that having Cade as a part of your company would be a great asset.

Sincerely,

*Angel Rodriguez*

Angel Rodriguez  
Buchanan High School Spanish Teacher